

Report to the town board from the Comprehensive Plan Implementation Committee (CoPIC)

by Joan Breslin (Chair) and Bernard Rivers (Deputy Chair)

21 July 2020

This is our first monthly report.

The 2020 Comprehensive Plan, adopted by the town board on June 2, says in Recommendation 1 as follows:

...The Town Board should establish a Comprehensive Plan Implementation Committee.

Duties that the Town Board should assign to the Implementation Committee include the following:

- (a) Constantly monitor progress in the implementation of the recommendations in this Plan, and support this with coordination, encouragement and assistance as needed.*
- (b) Provide a written and verbal report to a Town Board meeting each month. This report should summarize what progress was made in the past month in the implementation of each recommendation in this Plan.*
- (c) Seek grants that will help finance implementation of the recommendations in this Plan...*

The Implementation Committee should function as follows:

- i. The Implementation Committee should have at least eight members, all unpaid. The Town Supervisor should propose who should serve as Chair and Deputy Chair, and those two people should then propose the remaining members. The Town Board should then approve the entire membership...*
- ii. For each recommendation, the Implementation Committee should set up a [working group]...*
- iii. The Implementation Committee should determine priorities and establish desired timelines for implementation of the different recommendations.*

In line with the above, the two of us have set up six working groups, one for each of Recommendations 2 through 7. Between July 11 and 18, each working group held one meeting.

A total of 31 people attended one or more of the above working group meetings, or stated clearly that they were not available but would like to attend future such meetings. We welcome further volunteers to join the working groups. Attendance at the meetings was in person, with social distancing, and with the option of phoning in for those unable to attend in person.

We arranged and chaired the above meetings. We have started the process of appointing a Convenor for each working group. Each Convenor will then organize and run that working group's future meetings, and will regularly report to us the group's progress, plans and needs. We, in turn, will keep the town board informed. In addition, each of the six Convenors will serve, with the two of us, as members of the Comprehensive Plan Implementation Group, CoPIC. (At some point we will ask the town board to endorse this composition of CoPIC.)

We expect each working group to meet once or twice per month. We hope that they will make significant progress over the remainder of this year.

Further details on all the above are provided at www.DurhamTogether/comprehensive-plan.